

# Grange Hall Elementary School

## Parent Teacher Association

### General Body Meeting Agenda

Tuesday, January 21 at 18:00

- I. Call to Order/Welcome: 6:02P
  - A. Attendance: Jean Finney, Laura Yauger, Sarah Battle, Debra Franklin, Stephanie Montgomery, Chris Copp, Jessica Cole, Sarah Physioc, Lisa Hall, Julie Camire, Chrissy Newton, Julie Car, Debra Franklin, Anne Shumaker, Kristin O'Neil, Chris Crossley, Courtney Jones, Kelly Mancusi, Emily McCracken, Shayla Gilliam, Ellie Swanson, Keith Baldwin, Brittany Robertson, Greg Gilliam
- II. Report of Officers
  - A. President's Report
    1. Thank you to Sarah Battle (cookies after the 5th grade night, the students love them so much and look forward to them!) and Stephanie Montgomery (for anyone who hasn't seen it, the bulletin boards in the school look amazing and she's been working hard on them!) and Chrissy Newton (BINGO Night which is coming up)
    2. January: Bingo Night, Teacher Appreciation Soup Luncheon (Jan 30)
      - a) Bingo: this Friday, still need volunteers (handing out stuff at the door, set up, etc), if you're able to do that please see the signup genius. Also looking for additional donations, drinks, candy, prizes etc. Pizza ordering cut off is tomorrow, please do so ASAP.
      - b) Soup Luncheon: we are looking for a few more soups to be donated, we appreciate any soups!
    3. February: Our Raize Craize fundraising event
      - a) Service night for our new fundraiser
    4. March: MVP Dance
    5. April: Active Night, International Night
    6. May: Teacher Appreciation Week, Go Nuts for Reading!
      - a) Go Nuts for Reading: Game night is May 14, will be getting bookmarks this week
    7. Will be forming a nominating committee for our elections later this year, as mentioned previously, we need a president, treasurer and a VP of fundraising. If you know someone who is interested or if you are, please reach out. The nominating committee will be voted in on our next meeting to find individuals for these spots. We are in desperate need, we need at least a president and a treasurer (in addition to our secretary) to continue next year.
  - B. Treasurer Report
    1. Refer to notes starting on page 2 for full details
  - C. VP Fundraising Report
    1. Big Fundraiser starting on Feb 14, looking for additional info from Dr. Jones about starting a school wide service project a few weeks before that to get people excited about it. Fundraiser will go thru Feb 27. We will have a service night and have people come in and get some of their kindness activities completed on that night and will go out into the community to do things. That is on February 20th. Bulletin boards will be updated weekly as the fundraiser goes on. There are activities daily for in classroom, at home, and in the communities. A lot of moving, organized parts! More info will be coming out about it in the coming weeks.

# Grange Hall Elementary School

## Parent Teacher Association

2. Yearbook and Spirit Wear: spirit wear, going with a new vendor for the spring, working thru designs and cost soon. House shirts and bulldog pride stuff. Hopefully to have new info in next few weeks. Yearbooks still on sale, cost has gone up and will go up again on April 25th (check date). Still time to buy. 274 books have been sold. We have a limit of 515. Buy now before sold out! Book has started to be made. Cover and school pictures have been added. Please submit pictures! Anything from the start of the year until now. Link to do so is in bulldog bulletin and on the FB page.
- D. VP Membership Report
1. Starting to brainstorm for next year
- E. VP Programs Report
1. MVP Dance - Jessica, working on MVP, she'll talk more on getting us ready for that, coming up, Vendors are being contacted etc.
  2. International Night - March 6, Chris will also chime in on international night, coming up quickly!, will be similar to last year
  3. Active Night - meeting with Kelly tomorrow night for an update on this night
  4. Have found some items from the closet to use for the various nights! Will be there for Bingo so will continue looking. Moving right along. Will need volunteers for all of these events!
- F. Principal's Report
1. Teachers will have a meeting tomorrow with team leaders to learn more about the new fundraiser
    - a) Thank you to Stephanie for organizing entire new fundraiser!! You have done an amazing job and it's incredibly organized and ready to go. Aligns with House system, including prizes, very excited! More information is coming!! Both to teachers and Stephanie.
  2. Heating challenges today at the school where some areas have issues. Maintenance was right on it and one area has been fixed. Heat is going to stay on thru the night for the hopes that in the morning it will be comfortable and functioning. If you have a kindergartner or kindergarten teacher they doubled up and handled it well! We know it's cold and it's going to be frigid tonight, please send kids in layers and dressed appropriately! Shoutout to our team - handled the challenge well and continue to navigate and communicate well and impressed with their professionalism and flexibility
  3. January has been a unique start to 2025. Kids are doing great adjusting to short weeks, report cards on January 31, crunch time for us! Starting 3Q. School had a great kick off with the House Day. House team did a great job planning. Every educator that day was completely exhausted from all of the work and energy put in. Shout out to the staff!! Everyone goes above and beyond and this was an example. Thank you to the team for celebrating!! Congrats to Orange House. Other houses are up to the challenge in 3Q!
  4. Mr. Crossley (ESL) is taking the lead with all-in tutoring. Program is up and running. Some virtual and some in person with teachers that have signed up. Shout out for taking the lead and organizing!
  5. Thank you to the PTA for the programs and the fabulous Fridays in February. Jean is ready to go and to help! Fun stuff planned for the staff and looking forward to it!

# Grange Hall Elementary School

## Parent Teacher Association

Looking forward to a normal routine. In the meantime if anyone needs anything, let admin team know, happy to support!

### III. Report of Committees

#### A. Chrissy Newton - Bingo Night Updates

1. This Friday! Looking for a great turnout.

#### B. Julie and Jessica - MVP Dance Updates

1. Have reached out to the DJ, he is available and is working up a contract

### IV. New Business

### V. Adjournment: 6:28

#### A. Next Meeting:

Jan 21, 2025 Treasurer's Report for General Membership Meeting

Grange Hall Elementary PTA

Banking Information:

**Current Balance:** \$93,451.44

December 31 Balance: \$92,216.63

2023: \$93,488.45

November 30 Balance: \$95,092.60

2023: \$93,975.97

October 31 Balance: \$102,078.02

2023: \$100,163.71

Since the last report on December 19, 2024 and through January 19, 2025 we have received:

**Interest:** \$.79

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## Parent Teacher Association

**Membership Dues:** \$12

**Business Partnerships:** \$750 (Goodwill denim drive 2<sup>nd</sup> place)

**Kroger:**\$390.30

**Box tops:** \$121.50

**Bingo Income:** \$282

**Clothing to cash:** \$98.08

**Spring Fundraiser:** \$28.80 (refund on tax paid for prizes for spring fundraiser)

Our Payments have included:

**Teacher Appreciation:** \$180.04 (coffee, creamer, edible arrangement for principal appreciation week)

**Credit Card Fee:** \$12.14

**Accounting expenses:** \$2.90 (filing a 1099)

**Website/jotform:** \$39

**National and State Dues:** \$152

**Special Projects:** \$116.59 (standing desk for Mrs. Harris, lamp to replace a broken one for Ms. Hay)

The total income for this period was **\$1654.67** and the total expenses were **\$473.87** for a net gain of **\$1180.80**.

### Other updates:

The December reconciliation is done and being reviewed. Sarah Physioc has reviewed and signed off on the November reconciliation.

I have been in contact with Aaron Hawkins, CPA, and his firm is going to file our taxes again this summer. The cost is \$375. He will also perform our yearly audit.

I have filed the 1099 form for the 2024 tax year.

Dec 17, '24 - Jan 19, 25

# Grange Hall Elementary School

## Parent Teacher Association

1100 · Interest		0.79
1300 · Membership Dues		12.00
1500 · Fundraisers		
1580 · Bingo Income		282.00
<b>Total 1500 · Fundraisers</b>		<b>282.00</b>
1900 · Business Partnerships		
1916 · Kroger		390.30
1910 · Clothing to Cash		98.08
1904 · Box Tops		121.50
1900 · Business Partnerships - Other		750.00
<b>Total 1900 · Business Partnerships</b>		<b>1,359.88</b>
<b>Total Income</b>		<b>1,654.67</b>
<b>Gross Profit</b>		<b>1,654.67</b>
<b>Expense</b>		
6000 · Teacher Activities		
6020 · Teacher Appreciation		180.04
<b>Total 6000 · Teacher Activities</b>		<b>180.04</b>
4000 · Administration		
4080 · Credit Card Fee		12.14
4090 · Accounting Expenses		2.90
4040 · Website/Jotform		39.00
<b>Total 4000 · Administration</b>		<b>54.04</b>
1301 · National & State Dues		152.00
1501 · Fundraiser Activities		
1561 · Spring Fundrasier (run)		-28.80
<b>Total 1501 · Fundraiser Activities</b>		<b>-28.80</b>
5000 · Special Projects		116.59
<b>Total Expense</b>		<b>473.87</b>
<b>Net Income</b>		<b>1,180.80</b>

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	<u>Jul '24 - Jun 25</u>	<u>Budget</u>
<b>Income</b>		
<b>1100 · Interest</b>	5.32	6.00
<b>1200 · Donations</b>		
<b>1210 · Direct Donations</b>	549.00	
<b>Total 1200 · Donations</b>	549.00	
<b>1300 · Membership Dues</b>	2,936.00	2,500.00
<b>1500 · Fundraisers</b>		
<b>1572 · Flying Squirrels Income</b>	704.00	700.00
<b>1580 · Bingo Income</b>	282.00	1,200.00
<b>1510 · Carnival</b>		
<b>1522 · Pizza Sales</b>	152.00	200.00
<b>1520 · Business Partnerships -Carnival</b>	152.26	100.00
<b>1518 · Concessions /Kreepy Kitchen</b>	445.00	300.00
<b>1514 · Ticket Presales</b>	7,225.00	5,500.00
<b>1512 · Tickets Sales - Night Of</b>	3,125.00	2,500.00
<b>Total 1510 · Carnival</b>	11,099.26	8,600.00
<b>1540 · Spring Fundraiser (run)</b>	0.00	30,000.00
<b>1550 · Yearbook Sales</b>	3,849.48	4,000.00
<b>1560 · Spirit Wear</b>	321.00	1,000.00
<b>Total 1500 · Fundraisers</b>	16,255.74	45,500.00
<b>1900 · Business Partnerships</b>		
<b>1905 · Benevity</b>	25.00	
<b>1916 · Kroger</b>	1,055.60	1,000.00
<b>1910 · Clothing to Cash</b>	337.00	200.00

# Grange Hall Elementary School

## Parent Teacher Association

1904 · Box Tops	121.50	120.00
1900 · Business Partnerships - Other	750.00	
<b>Total 1900 · Business Partnerships</b>	2,289.10	1,320.00
<b>Total Income</b>	22,035.16	49,326.00
<b>Gross Profit</b>	22,035.16	49,326.00
<b>Expense</b>		
<b>6000 · Teacher Activities</b>		
6030 · Teacher Conferences	4,353.00	6,000.00
6020 · Teacher Appreciation	3,716.94	7,000.00
<b>Total 6000 · Teacher Activities</b>	8,069.94	13,000.00
<b>4000 · Administration</b>		
4005 · Zoom	167.90	200.00
4015 · PTA Executive Board Dinner	0.00	155.00
4100 · Petty Cash	0.00	
4080 · Credit Card Fee	371.66	700.00
4090 · Accounting Expenses	362.90	500.00
4010 · Board Materials & Supplies	582.95	2,000.00
4070 · Misc (bank fees)	0.00	50.00
4040 · Website/Jotform	460.17	750.00
4020 · PTA Insurance	377.78	450.00
<b>Total 4000 · Administration</b>	2,323.36	4,805.00
<b>3000 · Committees</b>		
3007 · Reflections	0.00	250.00
3005 · Watchdogs	499.20	1,000.00
3004 · Beautification	0.00	500.00
3003 · Retirees	0.00	100.00
3002 · Hospitality	193.25	1,500.00
3001 · Outreach	0.00	200.00
<b>Total 3000 · Committees</b>	692.45	3,550.00
1301 · National & State Dues	1,549.64	2,000.00

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### 2000 · Education Programs

5012 · Resources for Reading	113.85	1,100.00
5016 · Barc 4 VARC	0.00	300.00
2016 · Kindergarten Book Carts	0.00	0.00
2015 · 5th Grade Novel Purchase	0.00	0.00
2014 · 4th Grade Novel Purchase	0.00	0.00
2013 · 3rd Grade Book Carts	0.00	0.00
2012 · 2nd Grade Book Carts	0.00	0.00
2011 · 1st Grade Book Carts	0.00	0.00
2010 · Ruth Sims Scholarship	0.00	300.00
2009 · Student Take Home Folders	1,160.00	1,160.00
2008 · Student Agendas	2,247.13	2,247.13
2006 · Barefoot N Books	600.00	660.00
2005 · Guest Author Program	0.00	2,500.00
2001 · Digital/Classroom Literacy	0.00	4,400.00
2000 · Education Programs - Other	0.00	3,600.00

<b>Total 2000 · Education Programs</b>	4,120.98	16,267.13
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### 1501 · Fundraiser Activities

1571 · Bingo	0.00	800.00
1561 · Spring Fundrasier (run)	1,325.81	3,000.00
1531 · Spiritwear Cost	0.00	0.00
1551 · Yearbook	0.00	0.00
1521 · Carnival Supplies/Wristbands	931.98	1,400.00
1519 · Pizza - Carnival	0.00	0.00
1515 · DJ - Carnival	300.00	500.00
1511 · Staff Payments - Carnival	1,960.25	2,200.00
1513 · Inflatables	3,070.00	3,100.00

<b>Total 1501 · Fundraiser Activities</b>	7,588.04	11,000.00
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### 5000 · Special Projects

5024 · Learn to Swim Transportation	1,690.50	2,500.00
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5022 · House System Expenses	326.95	3,500.00
5008 · Bulldog Pride Teacher T-Shirts	1,946.50	2,000.00
5004 · Library Volunteer Events	0.00	200.00
5000 · Special Projects - Other	11,697.53	14,500.00
<b>Total 5000 · Special Projects</b>	15,661.48	22,700.00
<b>1700 · Student Activities/Programs</b>		
1785 · Math Night	0.00	300.00
1780 · Kinder Registration Bags/Suppl.	0.00	750.00
1745 · GHES Active Night/Dance	0.00	6,000.00
1770 · Grandparent's Breakfast Costs	2,962.56	4,000.00
1730 · Bulldog PRIDE Awards	0.00	0.00
1760 · Pansy Day	0.00	0.00
1750 · Mother-Son Event	0.00	0.00
1710 · International Night	0.00	1,000.00
<b>Total 1700 · Student Activities/Programs</b>	2,962.56	12,050.00
<b>Total Expense</b>	42,968.45	85,372.13
<b>Net Income</b>	<b>-20,933.29</b>	<b>-36,046.13</b>