

# Grange Hall Elementary School

## Parent Teacher Association

### General Body Meeting Agenda

Tuesday, August 30, 2022 at 1800

- I. Call to order: 1803
  - A. Quorum established
- II. Report of Officers
  - A. President Report
    1. Welcome to the first general body meeting! If you're still not a member, you can join at [ghpta.com](http://ghpta.com)
    2. Minutes from general body meeting on May 17, 2022 approved
      - a) Minutes are available on the website
    3. Can begin ordering yearbooks now on [ghpta.com](http://ghpta.com)!
      - a) Also able to submit pictures for the yearbook on the website
    4. We are still in search of committee chairs
      - a) Need chair for Reflections, which is an art program; projects due at the end of October, then move to county level in November; VAPTA will be communicating rules, etc. soon
  - B. Treasurer Report
    1. Audit
      - a) Books audited by Aaron Hawkins, CPA and GHES parent; all discrepancies addressed and corrected
      - b) Vote to adopt audit
        - (1) Aye: 27; Nay: 0; Abstain: 0
        - (2) Audit passes; will be filed with financial paperwork
    2. Budget
      - a) *Please see budget for more details (available on [ghpta.com](http://ghpta.com))*
      - b) We are unable to issue payments until the budget is approved; have pending payments that will go out as soon as it passes
        - (1) Recent payments were made by prior treasurer for items such as International Week and teacher appreciation items that hadn't been paid out
      - c) Only other outstanding payment is state and national dues
      - d) Budget based on average of last 4-5 years with a few exceptions
      - e) We will be going over budget, which is purposeful, because we have a lot of money in our account; as a non-profit, want to try to come closer to breaking even; have also projected monthly balances and will have a buffer
      - f) Line item notes
        - (1) After school enrichment program: money is collected and then redistributed to teachers involved; not a fundraiser
        - (2) Flying Squirrels game: students get free game ticket for reading a certain number of books; families can then buy discounted tickets at the gate and PTA gets a portion of those profits
        - (3) Fun Run: profit was roughly \$52,000 last year (above our average), but have fewer students this year, so budgeted for less
        - (4) Apps (Kroger, Box Tops, Amazon Smile): easy ways to get donations
          - (a) For Box Tops, take picture of grocery receipts

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- (5) Conferences: approved last school year for travel this school year, so added to the budget; also trying to have teachers participate in a reading program
  - (6) Administrative fees: Zoom, Square, etc.
  - (7) Accounting fees: expenses for income taxes at the end of the year
  - (8) Board materials and supplies: binders, folders, ink, copies; PTA copier currently not working, need to have it fixed
  - (9) Reflections: reception for participating students
  - (10) Watch D.O.G.S.: breakfast with donuts and coffee in January and supplies for next year
  - (11) Ruth Sims Scholarship: two students chosen by school counselors; used for summer school for students who could otherwise not afford to go
  - (12) Funding Bulldog take home folders, student agendas, and kindergarten journals
  - (13) Barefoot N' Books: salaries to keep library open and gift cards for participants
  - (14) Yearbook: Herff Jones holds money and we will not owe if we sell out of yearbooks, which we've historically done
  - (15) Carnival: DJ, jugglers, bus drivers, face painters, etc.; \$3,000 for inflatables
  - (16) Special Projects: includes BOB, birthday books, popsicles, library luncheon for volunteers, and other projects or supplies
  - (17) Centennial: school run, but we will be assisting
  - (18) Bulldog PRIDE awards: will supply decorations
  - (19) Pansy day: will move to spring and likely change the flower (considering begonias)
  - (20) International Night: budget for this year also includes \$250 that wasn't paid from last year
- g) Thank you to our new treasurer, Lisa Hall, for all her hard work on this year's budget!
- h) Vote to pass budget
- (1) Aye: 27; Nay: 0; Abstain: 0
  - (2) Budget passes
- C. VP Fundraising Report
1. Spiritwear
    - a) Using same company as last year; worked well and made a good profit
    - b) Store open early through September 26; will open again in the spring
    - c) Will be shipping to each household, so we won't have to keep items on hand
    - d) Thank you to Brigitte for putting this together!
  2. Fundraisers
    - a) Apps
      - (1) Kroger: link to Kroger card; money goes to PTA at no cost to you
      - (2) Amazon Smile: link to PTA, also no extra charge
      - (3) Box tops: scan receipt and money goes to PTA; no clipping necessary

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- b) Flying Squirrels
  - (1) Thank you to Charlotte for taking this on again!
  - (2) Students receive free ticket for reading a certain number of books, then families get discounted tickets at door; a portion of the ticket sales at the door will go towards the PTA
  - (3) Brought in \$400 last year
- c) Carnival
  - (1) Currently have several people interested in helping, but no chair; need someone to volunteer to move forward
  - (2) Planned for October 14
  - (3) *Update: thank you so much to Christian Finn for taking this on!*
- 3. In need of other chairs for the Reflections committee, etc. Please reach out to the board if you're interested in leading or participating
- D. VP Membership Report
  - 1. 273 paid members as of August 30
- E. VP Programs Report
  - 1. Committee Chairs
    - a) Thank you to everyone who has volunteered to chair - none of this is possible without your help!
    - b) Those who have expressed interest have been sent an email; please fill out an intent-to-serve form
    - c) Chairs also needed for the Centennial Celebration (March 25, rain date April 14; this will be a community event) and International Week
    - d) Please reach out to the board if you're interested
- F. Principal Report
  - 1. Thank you to the PTA for providing lunch for the teachers and to all the parents that assisted with arrivals and dismissals at the beginning of the school year!
  - 2. Back to school night: night of community engagement with pizza and a picnic; pre-order pizzas by September 11 (see Bulldog Bulletin for more information)
    - a) This will be a fundraiser for the Centennial Celebration
  - 3. Beginning September 19, parents will be able to sign up to have lunch with students; see Bulldog Bulletin for more information
- III. Report of Committees
  - A. Beautification
    - 1. Working with Mrs. Jones to potentially do a butterfly garden
    - 2. Recommending begonias for pansy day in the spring
  - B. Outreach
    - 1. Denim Drive
      - a) Came in second place last year with 371! Goal is to beat that this year
      - b) Can donate denim at the box in front of the school, likely until the end of October (no official end date from Goodwill yet)
  - C. Teacher Appreciation
    - 1. Thank you to Jean Finney for putting on the luncheon for teachers!
- IV. Adjournment: 1832
  - A. Next general body meeting is Tuesday, September 20